



Province of the  
**EASTERN CAPE**  
DEPARTMENT OF SOCIAL DEVELOPMENT

**SOCIAL SERVICE DELIVERY PROGRAMMES**

**PROGRAMME – 3.6: COMMUNITY BASED CARE**

**SERVICES FOR VULNERABLE CHILDREN**

**SERVICE SPECIFICATION**

**2025 - 2028 FINANCIAL YEAR**

## **INTRODUCTION**

The vision of the Department of Social Development is “A caring society for the protection and development of the poor and vulnerable towards a sustainable society”. Its mission is to transform our society by building conscious and capable citizens through the provision of integrated social development services with families at the core of social change. The Department comprises of five programmes namely Administration (Programme 1), Social Welfare Services (Programme 2), Children and Families (Programme 3), Restorative Services (Programme 4) and Development and Research (Programme 5).

Programme 3 mainly focuses on provision of comprehensive child and family care and support services to communities in partnership with stakeholders and civil society organisations. It consists of six (6) Sub- Programmes, Management and Support, Care and Support Service to families, Child Care and Protection, Partial Care, Child and Youth Care Centres and Community Based Care Services for vulnerable Children.

In order to realize the rights of children as enshrined in the Constitution of the republic of South Africa, these services are provided through prevention, early intervention, statutory as well as re-integration and after care within family-based approach. Preventative and community-based care programmes are highly recommended to encourage caring communities and safe neighbourhood for children without any distinction.

## **STRATEGY FOR INTERVENTION**

To give effect to rights of the child as contained in the Constitution of the Republic of South Africa Act 108 of 1996, Children’s Act 38 of 2005 as amended, Africa Charter on the Rights and Welfare of the Child, United Nation Convention on the Rights of the Child, as well as Provisions of Hague Convention on International Child Abduction and Adoption, White Paper on Families in partnership with Non-Profit Organisations and Civil Society Organisations.

The strategy for intervention is to offer services in line with the four levels of intervention as stipulated in Integrated Services Delivery Model (ISDM) that is prevention, early intervention, statutory, continuum of care and after care services. Emphasis is on prevention and early intervention levels; Family preservation is the centre of implementation at all levels. A holistic, integrated life cycle and systems approach should be utilized when offering services to children and families.

## 10.1. KEY AREA: COMMUNITY BASED CARE SERVICES FOR CHILDREN PARTIAL CARE PROGRAMME

### 10.1.1. CATEGORY OF SERVICES: COMMUNITY BASED PREVENTION AND EARLY INTERVENTION SERVICES

#### 10.1.2 SERVICES DESCRIPTION: RISIHA (DROP-IN CENTRES AND FORMER ISIBINDI PROGRAMME)

<b>AIM OF THE PROGRAMME</b>	Provision of protection, care and support to vulnerable children in communities.
<b>TARGET GROUP (S)</b>	Children and Families
<b>TARGETED DISTRICTS</b>	Alfred Nzo, Amathole, Buffalo City, Sarah Baartman, Chris Hani, Joe Gqabi, Nelson Mandela and O.R. Tambo. Prioritizing the previously disadvantaged areas (OR Tambo, Amathole, Alfred Nzo, Joe Gqabi and Chris Hani
<b>AREAS OF EMPHASIS</b>	Prevention and Early Intervention services prioritizing Poorest Wards throughout the Province

### OBJECTIVES AND EXPECTED OUTPUTS

OBJECTIVES	OUTCOMES
<p>Provision of basic services aimed at meeting the emotional, physical, and social development needs of vulnerable children such as the following:</p> <ul style="list-style-type: none"><li>• Provision of food</li><li>• Provision of School attendance support</li><li>• Assistance with Personal Hygiene and / laundry services</li><li>• Provision of Recreational and Developmental Programmes</li><li>• Provision of assistance to families in obtaining basic necessities of life</li><li>• Empowerment of families to obtain such necessities for themselves</li></ul>	<ul style="list-style-type: none"><li>• Resilience within children and youth</li><li>• Growth and Development of Children to the best of their ability</li><li>• Stable and functional families</li></ul>

<ul style="list-style-type: none"> <li>• Provision to families with information to enable them to access services</li> <li>• Provision of support and assistance to families with chronical and terminally ill family members</li> </ul> <p>Promotion of well-being of children and their full potential</p>	
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## SERVICES REQUIRED

TYPE OF SERVICE(S)	PROGRAMME	FUNDABLE ITEM	NON-FUNDABLE ITEM
<ul style="list-style-type: none"> <li>• <b>Drop-in-Centre Services</b></li> </ul>	<ul style="list-style-type: none"> <li>• Guidance, Counselling and Psycho-Social Support</li> <li>• Social Skills and life skills</li> <li>• Educational Programmes</li> <li>• Recreation</li> <li>• Community Outreach Services</li> <li>• School Holiday Programmes</li> <li>• Primary Health Care</li> <li>• Reporting and referral of children to Social Workers and other Social Service Professionals</li> <li>• Promotion of family preservation and re-unification</li> <li>• Computer Literacy</li> <li>• Prevention and Early Intervention</li> </ul>	<ul style="list-style-type: none"> <li>• Stipends for Child and Youth Care Workers at R3 500 per month and R2 500 for Student Child and Youth Care Workers.</li> <li>• Subsidy of beneficiaries @R156 per child per month for the following modalities: <ul style="list-style-type: none"> <li>➤ Stimulation at 20% of funds allocated to children to cover stationery and educational material,</li> <li>➤ Personal care at 20% of funds allocated to cover toiletries and laundry material for children</li> <li>➤ Administration and Support Services at 10% of funds allocated to children</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Infrastructure</li> <li>• Assets</li> <li>• Salaries</li> </ul>

		<p>to cover the following: telephone, fax, emails, travelling, petrol, venues and facilities</p> <ul style="list-style-type: none"> <li>➤ Nutrition at 50% of funds allocated to children</li> <li>• Psychosocial support</li> <li>• Capacity building of Child and Youth Care Workers</li> </ul>	
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## SERVICES REQUIRED

TYPE OF SERVICE(S)	PROGRAMME	FUNDABLE ITEM	NON-FUNDABLE ITEM
<ul style="list-style-type: none"> <li>• <b>RISIHA (Former Isibindi Model programme)</b></li> </ul>	<ul style="list-style-type: none"> <li>• Safe park,</li> <li>• Adolescence Development Programme, Person A Doll</li> <li>• Tuition programme,</li> <li>• Young Men Empowerment</li> <li>• Young Women Empowerment Programme,</li> <li>• Disability Programme,</li> <li>• Child Protection</li> <li>• Reading Club</li> <li>• Sinovuyo</li> </ul>	<ul style="list-style-type: none"> <li>• Stipends for:</li> <li>• Child and Youth Care Workers @ R3 822 per month,</li> <li>• Student Child and Youth Care Worker @ R2 500 per month,</li> <li>• Project Leader @ R6 049 per month,</li> <li>• Team Leader @ R5 184 per month,</li> <li>• Coordinators @ R4 608 per</li> </ul>	<ul style="list-style-type: none"> <li>• Infrastructure</li> <li>• Assets</li> <li>• Salaries</li> </ul>

	<ul style="list-style-type: none"> <li>• Siyakhula</li> <li>• Man Care</li> <li>• Youth Forums</li> <li>• YOLO</li> </ul>	<p>month and</p> <ul style="list-style-type: none"> <li>• Mentor @ R7 155 per month (72% of total budget)</li> <li>• Administration and Support Services at 10%: grounds, telephone, fax, emails, data, travelling, petrol, stationery, educational material, catering, venues and facilities)</li> <li>• Nutrition at 8% of funds allocated to children</li> <li>• Mentoring of Child and Youth Care Workers at 10 % of the allocated budget.</li> </ul>	
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## 6. ENQUIRIES

PROVINCIAL OFFICE	DISTRICT OFFICES							
	Alfred Nzo	Amathole	Buffalo City	Sarah Baartman	Chris Hani	Joe Gqabi	Nelson Mandela Metro	O.R. Tambo
Mr Z Tafeni Director: Families, Partial Care and Community Based Care	Mrs. Zembe  District Director	Mr. K Nethe  District Director	Mrs. N. Sithole  District Director	Mrs. Mhlakaza  District Director	Mr. T. Solani  District Director	Mrs. A. Odendaal  District Director	Mr. Y. Mdingi  Acting District Director	Mrs. K. Manakaza  District Director
<b>ADDRESS:</b> Corner of Circular drive and independence avenue, Private Bag x 0039, Bhisho, 5605	<b>ADDRESS:</b> Counselling Center 188 Garane Street Mount Ayliff 4135	<b>ADDRESS:</b> 58 Terminus Street, 4th and 6th Floor Eagles House Building East London	<b>ADDRESS:</b> 172 Oxford Street East London 5200	<b>ADDRESS:</b> Corner of African & Hill Street, Grahamstown 6140	<b>ADDRESS:</b> Whittlesea Road Melton Garden, Queenstown 5320	<b>ADDRESS:</b> 76 Somerset Street 2nd floor-Old Balmoral Building Aliwal North 9750	<b>ADDRESS:</b> Ibhayi Office Complex Struanway, Struandale Port Elizabeth 6001	<b>ADDRESS:</b> Room 1040 Corner Leeds & Owen Botha Sigcau Mthatha
<b>Contact Number</b> 082 411 5782	<b>Contact Numbers:</b> 045-808 3700	<b>Contact Numbers:</b> 043-711 6600	<b>Contact Numbers:</b> 043-705 5600	<b>Contact Numbers:</b> 046-636 1484	<b>Contact Numbers:</b> 045-838 3703	<b>Contact Numbers:</b> 051-633 1601/02	<b>Contact Numbers:</b> 041- 406 5702	<b>Contact Numbers:</b> 047-531 4228

## 7. PROCEDURE FOR APPLICATION:

1. A Business Plan in the prescribed format must be submitted before or on the deadline at the district office of the Department of Social Development.
2. The Department of Social Development at District and Provincial level will assess the submitted service plan.

3. The approval of the service plan for funding is subject to approval of the extent and levels at which the organisation or consortium will be able to deliver services required in an effective and efficient manner in line with the service specifications as well as the availability of funds.
4. The Department of Social Development will enter in a formal contractual agreement with a successful organisation to formalise the agreement to funding.
5. Proof of Registration as prescribed must be provided.

#### 8. DOCUMENTS TO BE ATTACHED

Letter of application for Assistance from the project to the Department in line with the service specification
Completed signed Business Plan (Format received from local offices of Department of Social Development)
Signed NPO Constitution
Certified copy of Non-Profit Organisation Certificate
List of Board Members
Letter from the Bank confirming the NPO banking details
Letter of support from Community leaders
2024/25 Financial Statement
Submit a list of Personnel /Volunteers, certified copies of qualifications and their ID copies

**APPROVED/~~NOT APPROVED~~**

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**M. MACHEMBA**  
**HEAD OF DEPARTMENT**

24/07/2024  
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**DATE**